



MONTGOMERY VILLAGE FOUNDATION, INC.

10120 APPLE RIDGE ROAD
MONTGOMERY VILLAGE, MARYLAND 20886-1000

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Fall 2019

Dear High School Junior:

The Montgomery Village Foundation (MVF) Board of Directors invites you to apply for the position of Student Representative. This collaborative program is intended to encourage more youth involvement and input into Montgomery Village activities and the community as a whole; to help bring a new perspective to Board decisions affecting the community; and to help build on the MVF Board's Strategic Goal of continuing partnership opportunities with Village schools.

I. ELIGIBILITY

All high school juniors who live in Montgomery Village are eligible to apply.

II. APPOINTMENT

The Student Representative to the Montgomery Village Foundation Board of Directors will be selected based on the following criteria:

- resident of Montgomery Village
- minimum 3.0 GPA (transcript or GPA provided by school College/Career Counselor)
- interest in government/political science/organization management/business, with extra curricular activities reflecting this interest
- letter of recommendation
- availability for monthly Board meetings (March to December), annual Board Retreat (May/June) and Summer Internship (June to August)

III. APPLICATION PROCESS

Complete the application by printing legibly in black ink or by typing. All information on the application is strictly confidential. Use only the forms provided, or copies thereof, limiting your response to the space provided. Write thoughtfully about your personal and educational goals on page one and fully complete the chart regarding academic achievements, extra-curricular activities, awards/accolades, volunteer service and other information pertinent to being selected for this position. Applications using other formats will NOT be considered. Please include one letter of recommendation from a teacher or school professional. In addition, a transcript or documentation of your GPA must be provided by your school College/Career Counselor with your application.

Applications may be returned to MVF via hand-delivery; mailed to MVF Nominating Committee, c/o Montgomery Village Foundation, Inc., 10120 Apple Ridge Road, Montgomery Village, MD 20886; or e-mailed to mconroy@mvf.org. Completed and signed applications must be received at the MVF Office by 5 p.m. sharp, **February 7, 2020**. *No exceptions.*

IV. SELECTION PROCESS

- The Nominating Committee will review the applications at a meeting in early February, making a recommendation to the Board of two to three candidates for the position.
- The MVF Board will review the recommendation and interview the candidates at their February meeting, making a final candidate selection in closed session.
- The chosen candidate will be installed as a representative to the Board at the MVF Board Annual Meeting in March, to coincide with the newly installed Board members.

MONTGOMERY VILLAGE FOUNDATION STUDENT REPRESENTATIVE APPLICATION

NAME _____ PHONE NUMBER _____

ADDRESS _____ EMAIL ADDRESS _____

Briefly describe your personal and educational goals. How would this position help you accomplish these goals?

What would you hope to contribute by serving as MVF Student Representative?

*Please use this space to describe anything else about yourself that you would like the Board to know.

Student's Signature

Date

I authorize _____ to participate in this program and verify that the information in this application is accurate to the best of my knowledge.

Parent/Guardian Signature

Date

Activity	High School Freshman to Junior Year
Academic Honors, Awards, Recognitions	
School Clubs Active Participant	
Leadership ➤ School ➤ Community	
Other Activities/ Jobs/ Volunteer Activities	