



MONTGOMERY VILLAGE FOUNDATION, INC.

10120 APPLE RIDGE ROAD
MONTGOMERY VILLAGE, MARYLAND 20886-1000

(301) 948-0110 FAX (301) 990-7071 www.montgomeryvillage.com

February 5, 2019

MEMORANDUM

TO: MVF Nominating Committee

FROM: Mike Conroy, Assistant Executive Vice President

SUBJECT: Meeting Announcement

The next meeting of the MVF Nominating Committee is Tuesday, February 12, 2019 at the MVF Office, 10120 Apple Ridge Road in the Training Room. The committee meeting begins at 7 p.m. Please enter the building through the **front door**.

The deadline for applications for the Student Representative was 5 p.m., Friday, Feb. 1. We received 2 applications enclosed in this packet for your review.

If you have any questions, or if you will be unable to attend, please call me prior to the meeting at 240-243-2331.



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Nominating Committee Meeting

February 12, 2019

7 p.m.

Training Room

Agenda

1. Residents Time
2. Chair's Remarks
3. Approval of Minutes from Jan. 16, 2019 meeting (Attachment 1)
4. Review Student Representative Applications (Attachment 2)
5. Adjourn

MINUTES OF MEETING
MONTGOMERY VILLAGE FOUNDATION

MVF Nominating Committee

January 16, 2019

A regular meeting for the Montgomery Village Foundation Nominating Committee was held at 7:00 p.m. on Wednesday, January 16, 2019 at the MVF Administrative Center, Montgomery Village, Maryland.

Members Present

Ben Davis, Chair
Susan Dunton
Mohammad Siddique
Jeff McCloskey

Members Absent

None

Others Present

Mike Conroy, Assistant EVP
Cynthia Bangali, Recording Secretary
Doniele Ayres, Candidate, MVF Board of Directors
Andrew Bird, Candidate, MVF Board of Directors
Scott Dyer, MVF Board of Directors (incumbent)

Residents' Time

No comments were made.

Call to Order

Mr. Davis, Chair called the meeting to order at 7:05p.m. Each of the committee members introduced themselves.

Chair's Remarks

Mr. Davis thanked the candidates for their applications and interest in serving the community. He also thanked the Nominating Committee members for their volunteerism.

Approve Minutes of Previous Meeting

Mr. Siddique moved to approve the minutes of the September 13, 2018 meeting as presented. The motion was seconded and passed.

Review Applications

The committee reviewed the applicants for the MVF Board of Directors from Andrew Bird; Doniele Ayres, Scott Dryer, Nebeyou Esayes, Laura Franke and Kathy Ladipo. Mr. McCloskey inquired about the listed address for Nebeyou Esayes and noted that Coral Gables is a Florida location. Mr. Conroy clarified that Mr. Esayes is a student and that the Coral Gables location is where he attends school. He added that Mr. Esayes parents own a home in the Village.

Mr. Conroy confirmed that all applicants had met the allotted word count and furthermore, residency and other aspects of qualifications had been confirmed. He noted that all applications were received on time and that necessary revisions from the candidates were made and resubmitted prior to the deadline.

Mr. Conroy noted that there were two withdrawals: Ms. Franke and Mr. Esayes. He shared that Ms. Franke indicated that her teaching schedule wouldn't permit her to be involved with consistency in meetings and that Mr. Esayes student schedule wouldn't permit him to be involved in committee work. In addition, Mr. Conroy informed the committee that he was recently made aware that Ms. Ayres has a current architectural violation. He noted that the issue involves painting of some areas on the trim of her home and that Ms. Ayres had applied for an extension to get the work completed. Mr. Conroy sought feedback from the committee as to how they would like to proceed. The committee inquired about when Ms. Ayres was made aware of the violation. Mr. Conroy indicated that he was not provided with that information. The committee discussed if the extension would provide enough time for Ms. Ayres to complete the work prior to the election proceedings.

Conduct informational meeting with applicants

Mr. Davis asked the applicants to introduce themselves. After introductions, Mr. Davis asked the candidates why they chose to run for the Board.

Ms. Ayres shared with the committee that she has lived in the Village for 6 years now and is currently the president of South Village Homes Corporation. She also shared about her current work as a federal financial manager for the National Institute of Allergy and Infectious Diseases and the importance of their role in promoting community health nationwide and globally. Ms. Ayres stated that she hopes to increase the visibility of the Village as well as highlight the good things going on in the community.

Mr. Bird shared with the committee that he has lived in Whetstone since July 2018 and was an absent homeowner for many years. He noted that his wife has owned their home in the Whetstone community for the last 10 years. Mr. Bird also shared that he currently works as a program strategy manager for Capital One, has held positions in media production and served in the United States Marine Corp. He stated that he wants to join the MVF Board to help keep it going well and work even better. Mr. Bird emphasized the importance of community outreach and engagement as well inclusivity.

Mr. Dyer (incumbent) stated that as a current MVF Board Director, his commitment to the improvement in the quality of life in the Village continues. He shared that he has lived in the Village for 14 years, his wife grew up in the Village and that his son is a 3rd generation Village resident. Mr. Dyer noted that he just celebrated 12 years at JP Morgan and had also worked in the state government and as a realtor with Long & Foster. He shared about his previous involvement with many MVF committees such as the 50th Anniversary Committee and his volunteer work with youth at Montgomery Village Middle School through Junior Achievement.

Establish slate of candidates

Mr. Siddique moved that all four applicants be accepted as candidates. The motion was seconded and passed unanimously.

Overview of the Montgomery Village Foundation

Mr. Conroy talked briefly about the difference between MVF and the Homes Corporations. He explained that the Foundation is the overarching structure of the community and oversees the community amenities. Mr. Conroy provided the candidates with an organizational overview of MVF and emphasized that is a 503 © organization governed by a 9 members Board of Directors. Mr. Conroy briefly covered the table of responsibilities that delineates the responsibilities of the MVF and the Homes Corporations.

Role of a Board Member

Mr. Conroy reviewed the roles and responsibilities of an MVF Board member. He explained the time demands, including board meetings, the annual Board retreat, committee work (being a liaison), and the importance of attending and supporting Village community events. Mr. Conroy noted that involvement in the County level in representing the Village is helpful as well.

Mr. Conroy explained that elected candidates must participate in the Montgomery County Commission on Common Ownership Communities (CCOC) training and emphasized that is must be completed within 90 days of appointment.

Standards of Conduct

Mr. Conroy reviewed the Standards of Conduct. He emphasized that Board members must disclose any potential conflicts of interest and abstain from participation in any discussion or vote regarding the matter. He noted that Board members must maintain confidentiality and discussed the difference between open sessions and closed sessions. Mr. Conroy also discussed the importance of being in good standing with assessments and architectural standards.

Review of Election Procedures

Mr. Conroy reviewed the election and campaigning procedures. Mr. Conroy talked about the ballot counting process and what constitutes a valid ballot count. He noted the mail out and deadline dates. Mr. Conroy shared that the ballot counting process is open to residents who can

come and watch from a designated area. He inquired of the candidates as to if they had questions regarding the process. No questions were asked.

Questions and Answers

Mr. Davis shared with the candidates about his experience as an MVF Board Director. He noted that it's a great experience and that he enjoys also meeting residents at community events. Mr. Davis asked the committee members if they had additional questions of the candidates. Mr. Siddique asked the candidates to share their thoughts about challenges facing Watkins Mill High School particularly issues with drug use. Mr. Davis talked about the great work occurring through the MVF Recreation Department in providing after school programming to keep youth positively engaged. He also talked about the relationship with Commander Patil and the addition of police officers for Montgomery Village. Mr. Davis emphasized that the strong relationship and increased coverage has been a big support for the community.

Mr. Bird responded that he understands the importance of keeping youth positively engaged. He shared that he has a 14-year-old son and works diligently to ensure that he busy. Mr. Bird noted that it's also important to continue to leverage the relationship with law enforcement and social media to build a better sense of community and get youth involved.

Mr. Dyer responded that the current partnership between the MVF Board and the local schools are imperative. He recounted examples of their current outreach efforts such as the addition of the MVF student representative opportunity, the impact that it has had on the Board and hearing the voice of youth through that representative. Mr. Dyer emphasized that it was an outstanding experience and that he looks forward to building on that. He also noted other examples of the MVF Board's commitment to youth through support of the MVF scholarship fund, afterschool and summer programing to keep youth busy and involved.

Ms. Ayres shared about her experience with working with Commander Patil to implement a neighborhood watch in her community in response to neighbors who were selling drugs. She noted that she is still working on that endeavor and is encouraged that more residents in her community are getting involved and reporting issues. Ms. Ayres emphasized that it

reminds her of the importance of community involved and increased awareness of what is going on.

Ms. Dunton thanked the candidates for their interest and underscored her appreciation for the candidates' interest in volunteering. Mr. Davis seconded that emphasis. Mr. McCloskey encouraged the candidates to also consider other opportunities to get involved in the Village as well.

Ms. Ayres asked if there was a quorum needed for the ballots. Mr. Conroy confirmed that there is no need for a quorum. He talked about the number of ballots that are mailed out and shared that the return rate is low, around 12%. Mr. Siddique shared his experience of running for County Council and encouraged them to get out and talk to residents. Mr. Conroy emphasized that it's important to note that the MVF will not accept ads from MVF Board candidates nor from those running for Home Corporations boards. He noted that a letter to the editor from a resident advocating for a particular candidate is acceptable. Mr. Conroy reminded the candidates that opportunities to meet residents as well as share their views will be available at the "Meet and Greet" events as well as the Candidates Forum. There were no further questions.

Adjournment

Ms. Dunton moved to adjourn the meeting at 8:39 pm. The motion was seconded and passed unanimously.

There being no further business, the meeting was adjourned at 8:39 pm.

_____/s/_____
Cynthia Bangali
Recording Secretary

Approved: _____

**MVF Nominating Committee
Motion List**

January 16, 2019

1. Mr. Siddique moved to approve the minutes of the September 13, 2018 meeting as presented. The motion was seconded and passed.
2. Mr. Siddique moved that all four applicants be accepted as candidates. The motion was seconded and passed unanimously.
3. Ms. Dutton moved to adjourn the meeting at 8:39 pm. The motion was seconded and passed unanimously.



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February 5, 2019

MEMORANDUM

TO: MVF Nominating Committee

FROM: Mike Conroy, Assistant Executive Vice President

SUBJECT: MVF Nominating Committee Recommendations - 2019 Student Rep

As of 5 p.m. on February 1, 2019, 2 applications were submitted from high school juniors interested in the MVF Board Student Representative position. Their applications are enclosed, with all personal and identifying marks redacted for privacy and fairness in evaluation.

As a reminder, qualifications for nomination are:

Consistent with the goals of broadest possible participation and diversity of Board membership, the Nominating Committee shall consider applicants based on a number of factors including:

1. Montgomery Village resident student
 - open to all students—public, private, home-schooled—living in Montgomery Village
2. High School Junior
 - start halfway through Junior year, end in December of Senior year
3. Minimum 3.0 GPA
4. Interest in government/political science/organization management/business
 - Extra-curricular activities to reflect those interests (SGA, club leader, etc.)
5. Letter of Recommendation
6. Signed Permission from parent or guardian
7. Available for monthly Board meetings (March – December)
8. Available for annual Board retreat (May/June)
9. Available for Summer Internship (June – August)

These are the criteria which students should be measured against for nomination to this position.

Action Needed:

Review applications and submit no more than 3 candidates to the MVF Board of Directors for consideration, interview and final selection.

MC
Attachments

MONTGOMERY VILLAGE FOUNDATION STUDENT REPRESENTATIVE APPLICATION

NAME _____ PHONE NUMBER _____

ADDRESS _____ Montgomery Village, MD EMAIL ADDRESS _____
20886

Briefly describe your personal and educational goals. How would this position help you accomplish these goals?

After high school, I plan to attend a four year university to study psychology and become a forensic psychologist. I have always enjoyed working with people and helping them as well. I hope to be able to gain knowledge on the workings of local government that will allow me to hopefully have an impact on law, especially in civil courts and civil service, in the future by being in this position. This position will also allow me to serve and give back to the community that has given me many opportunities. As I want to work with people in the future, I believe this position would give me the experience I need to be adequately prepared.

What would you hope to contribute by serving as MVF Student Representative?

By serving as the MVF Student Representative, I hope to be the voice of a broad range of ideas. Coming from a school as diverse as Watkins Mill, I have met many students of different economical and cultural backgrounds, especially through different extracurriculars, and believe that I can accurately represent these students. I want to be a voice for the youth in the community so that I can bring inclusive ideas and propositions to help better the wonderful community for now and in the future.

*Please use this space to describe anything else about yourself that you would like the Board to know.

I value the beliefs and ideas of everyone, and truly believe everyone should have a say in the way their community runs. Therefore, I believe education is a very important step in showing the youth their importance. Because of this, I have taken opportunities to tutor at Montgomery Village Middle School and Stedwick Elementary to help all students reach their full potential.

Date 01/15/2019
I am _____ to participate in this program and verify that the
information is _____ to the best of my knowledge.

Date 01/15/2019
Parent/Guardian Signature _____

Activity	High School Freshman to Junior Year
Academic Honors, Awards, Recognitions	AP Scholar National Honor's Society National Foreign Language Honor's Society Honor Roll •4.0 since Freshman year
School Clubs Active Participant	Model United Nations National Honor's Society National Foreign Language Honor's Society Orange Nation Students Against Destructive Decisions G.I. V.E Social Awareness Club Film Club
Leadership ➤ School ➤ Community	➤ SCHOOL Girl's Varsity Soccer Captain Film Club Vice President ➤ COMMUNITY Rock The Block Activity Leader Tutoring (Elementary and Middle)
Other Activities/ Jobs/ Volunteer Activities	Brusters Real Ice Cream Rock The Block Volunteer Girl's Varsity Soccer Girl's Varsity Lacrosse

Date as of: 10/14/2018

Grade: 5				Grade: 6				Grade: 7				Grade: 8			
CUM GPA		H/C		CUM GPA		H/C		CUM GPA		H/C		CUM GPA		H/C	
GR	CR	GR	CR	GR	CR	GR	CR	GR	CR	GR	CR	GR	CR	GR	CR
13-14				14-15				15-16							
FRENCH 1A	A	0.50		ALGEBRA 1A	A	0.50		HON FRENCH 3A	A	0.50	HON				
FRENCH 1B	A	0.50		ALGEBRA 1B	A	0.50		HON FRENCH 3B	A	0.50	HON				
				FRENCH 2A	A	0.50		HON GEOMETRY A	A	0.50	HON				
				FRENCH 2B	A	0.50		HON GEOMETRY B	A	0.50	HON				

Grade: 9				Grade: 10				Grade: 11							
CUM GPA		H/C		CUM GPA		H/C		CUM GPA		H/C		CUM GPA		H/C	
GR	CR	GR	CR	GR	CR	GR	CR	GR	CR	GR	CR	GR	CR	GR	CR
16-17				17-18				18-19							
AP US HISTORY A	A	0.50	ADV	AP GOV/POL US NSL A	A	0.50	ADV	AP BC CALCULUS A							
AP US HISTORY B	A	0.50	ADV	AP GOV/POL US NSL B	A	0.50	ADV	AP BC CALCULUS B							
HON ALGEBRA 2A	A	0.50	ADV	FOUND COMP SCI TE A	A	0.50	CM	AP COMPS/CPTRIN A							
HON ALGEBRA 2B	A	0.50	ADV	FOUND COMP SCI TE B	A	0.50	CM	AP COMPS/CPTRIN B							
HON FRENCH 4A	A	0.50	HON	HON CHEMISTRY A	A	0.50	HON	IB ENG UNGLIT 1A							
HON FRENCH 4B	A	0.50	HON	HON CHEMISTRY B	A	0.50	HON	IB ENG UNGLIT 1B							
MCPSP1B BIO A	A	0.50	ADV	HON ENGLISH 10A	A	0.50	HON	IB FRENCH 6A							
MCPSP1B BIO B	A	0.50	ADV	HON ENGLISH 10B	A	0.50	HON	IB FRENCH 6B							
MCPSP1B ENG 9A	A	0.50	ADV	HON HEALTH ED	A	0.50	ADV	IB HIST 1A							
MCPSP1B ENG 9B	A	0.50	ADV	HON PRECALC A	A	0.50	ADV	IB HIST 1B							
PE SOCCER	A	0.50		HON PRECALC B	A	0.50	ADV	IB PHYSICS 1A							
PE SOCCER	A	0.50		IB FRENCH 5A	A	0.50	ADV	IB PHYSICS 1B							
SYMPHONY ORCH A	A	0.50	ADV	IB FRENCH 5B	A	0.50	ADV	IB PSYCHOLOGY A							
SYMPHONY ORCH B	A	0.50	ADV	SYMPHONY ORCH B	A	0.50	ADV	IB PSYCHOLOGY B							

UNOFFICIAL

Watkins Mill High
10301 Apple Ridge Road
Gaithersburg, MD 20879 301-284-4400

SCHOOL IS ACCREDITED BY MARYLAND STATE
DEPARTMENT OF EDUCATION

In the column labelled 'H/C': ADV=Advanced Level
HON=Honors CM=Cert of Merit
How Courses Taken: MS=Middle Sch EV=Evening Sch SS= Summer Sch OT= Other
*=Course taken outside MCPS

Grade Point Average (GPA) is calculated A=4, B=3, C=2, D=1, E=0. Prior to 03-04, weighted GPA (WGPA) is calculated A=5, B=4 for honors courses and A=5, B=4, C=3 for advanced Placement and advanced level courses. Beginning 03-04 school year, weighted GPA (WGPA) is calculated A=5, B=4, C=3 for all honors courses.

WATKINS MILL *High School*

January 25, 2019

To Whom It May Concern,

I have known [REDACTED] for two years now, having been her AP Government teacher during her second year of high school. I am a social studies teacher at Watkins Mill High School, and a graduate of both the University of Maryland (B.A.) and McDaniel College (M.S.). When she was in my class, [REDACTED] was an extremely diligent student and very hard worker. I believe that [REDACTED] would be an excellent addition to any program that is considering her.

In my personal experience with [REDACTED] she is supremely respectful, witty, and a hard working student; easily within the top 5% of all students I've worked with in my career, in any measure. She was diligent in class, taking notes and asking questions, and was never afraid about asking for extra help whenever she needed it. [REDACTED] would often excitedly engage with the material, and her grasp of the content and interest in the course meant that I was able to have in-depth, complication discussions on politics and current events with her. She went out of her way many times to ask for help and figure out how to be successful in the class, and as a result, scored the highest in her class on the end-of-year assessment.

Despite her unrelenting drive for success, she was still able to find time to contribute to and participate in the school community. She is a valuable player on both the soccer and lacrosse teams, earning captain status this past soccer season (the only junior-class captain on the varsity team). She also spends much of her free time working at Brewster's Ice Cream Parlor to support her hobbies and future.

If you have any questions regarding [REDACTED] please feel free to email me at Maxwell_A_Bero@mcpsmd.org. [REDACTED] is a intelligent, driven, and upstanding person, and I would highly recommend her to any program.

Sincerely,

Maxwell Bero
Social Studies Teacher
JV Football Coach
Boys' Lacrosse Coach

Watkins Mill High School
10301 Apple Ridge Rd.
Gaithersburg, MD 20879

**MONTGOMERY VILLAGE FOUNDATION
STUDENT REPRESENTATIVE APPLICATION**

NAME

PHONE NUMBER

ADDRESS

EMAIL ADDRESS

Briefly describe your personal and educational goals. How would this position help you accomplish these goals?

My personal and educational goals are very much intertwined. I want to achieve the highest grades I can accomplish with as much hard work I can give. This position will give me experience in politics, which is a career I am planning to pursue.

What would you hope to contribute by serving as MVF Student Representative?

I want to bring a young voice to the board, to give the board the opinion of the youth to the people who run the village, so they understand what most of the young people want.

*Please use this space to describe anything else about yourself that you would like the Board to know.

In March I will be applying for a leadership position in the Watkins Mill High School Marching Band

11/8/18
Date

to participate in this program and verify that the
to the best of my knowledge.

11/17/18
Date

Activity	High School Freshman to Junior Year
Academic Honors, Awards, Recognitions	
School Clubs Active Participant	Marching Band Winter Color Guard Jazzband
Leadership ➤ School ➤ Community	
Other Activities/ Jobs/ Volunteer Activities	Montgomery Village Conservation Corps 2018



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August 3, 2018

To Whom It May Concern:

I am writing in reference to [REDACTED] performance as a member of the Summer Conservation Corps with the Montgomery Village Foundation. In the six-week time frame that [REDACTED] spent working with the Foundation he demonstrated creativity, responsibility, strong administrative skills and a willingness to work as a member of a team.

[REDACTED] was assigned environmental improvement projects that involved learning to use new hand tools, planning, time management, and interacting with others. From assisting with playground and park safety inspections to clearing areas of limbs and shrubs that pose an obstacle to the public, [REDACTED] acted in a responsible and mature manner throughout the entire program.

The Foundation benefited from getting to know and working with [REDACTED]. He has definitely become an important member of our team, as I am confident he will be with any organization he works with. I would strongly recommend him.

Sincerely,

Dana L. Collingwood
Conservation Corps Supervisor
Montgomery Village Foundation